



Report to Scrutiny

Item Number:

Contains Confidential Or Exempt Information	No
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**Subject of Report:** Overview and Scrutiny Committee Work Programme

**Meeting:** Overview and Scrutiny Committee  
28 March 2024

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**Cabinet Responsibility:** None – Scrutiny is not an executive function.

**Director Responsibility:** Helen Harris – Director of Legal and Democratic Services

The OSC work programme sets out the Committee’s programme of work for the year ahead.

**Brief:** The draft work programme for the year is presented for approval by OSC. OSC can make suggestions for other topics or key areas to scrutinise.

**Recommendations:** That the Overview and Scrutiny Committee Work Programme (Appendix 1) is agreed.

## **1. Overview and Scrutiny Committee Work Programme**

- 1.1 The OSC work programme is attached as Appendix 1 to this report. This work programme has been put together through picking up key themes emerging from 2022/23 and in consultation with scrutiny members, executive members and the senior leadership team at the Council in 2023/24.
- 1.2 The work programme is kept under continuous review outside of meetings, including at pre-agenda meetings for the Overview and Scrutiny Committee and the quarterly work programming meeting for all scrutiny panels which all scrutiny chairs and vice chairs are invited to. Any member may suggest an item for a scrutiny panel to consider, including Overview and Scrutiny Committee, and provisional items can be added on to the work programme and discussed at these fora before being presented to the Committee at its next meeting for approval.
- 1.3 The timings of items are provisional and may change throughout the year depending on other workstreams and strategic issues that emerge.
- 1.4 OSC is reminded that every other meeting is assigned to called-in items only, and if no items are called in then the meeting is cancelled.
- 1.5 Members are asked to make suggestions on additional topics, make comments on the current draft work programme and give their views on the topics not yet assigned.
- 1.6 There is only one meeting left of the municipal year, which will take items on the annual review of complaints, and Council Plan Performance Update. The Borough of Sanctuary work could also be brought to this meeting if needed.
- 1.7 The meeting in May will also take an item outlining scrutiny in 2024/25. Positive feedback has been received by members on how scrutiny has been carried out this year, with the model of panels following Strategic Director responsibilities. Further consultation will take place during April with members and officers and a decision on Scrutiny in 2024/25 will be taken by OSC at its May meeting.

## **2. Legal Implications**

The general scrutiny functions and powers and specific role of Overview and Scrutiny Committee are set out in the Council Constitution.

## **3. Financial Implications**

There are no direct financial implications arising from this report. Support to Overview and Scrutiny Committee is contained within the allocated budget. Value for money will come from OSC having a well-constructed work programme with each topic for scrutiny having a considered brief and identified outcomes.

**4. Other Implications**

There are no other implications.

**5. Appendices**

Appendix 1 - Overview and Scrutiny Committee Work Programme

## **Consultation**

<b>Name of consultee</b>	<b>Post held</b>	<b>Date sent to consultee</b>	<b>Date response received</b>	<b>Comments appear in paragraph:</b>
<b>Internal</b>				
Cllr Yoel Gordon	Chair of the Overview and Scrutiny Committee	19 March 24		
Cllr Fabio Conti	Vice Chair of the Overview and Scrutiny Committee	19 March 24		
Helen Harris	Director of Legal and Democratic Services	19 March 24		

Report no.:	Report author and contact for queries:
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